

2. FAMILY RESIDENCE VISA ENTRY PERMIT: REQUIRED DOCUMENTS

- ❖ FAMILY PASSPORT COPY - wife / child
- ❖ PHOTOGRAPH (WHITE BACK GROUND)
- ❖ MARRIAGE CERTIFICATE - (WIFE) ATTESTED FROM HOME COUNTRY AND MINISTRY OF FOREIGN AFFAIRS (MOFA)
- ❖ BIRTH CERTIFICATE - (CHILD) ATTESTED FROM HOME COUNTRY AND MINISTRY OF FOREIGN AFFAIRS (MOFA)
- * Pay INSIDE COUNTRY FEE: 690 (IF applicant is inside UAE)

FAMILY RENEWAL:

- ❖ FAMILY ORIGINAL PASSPORT - (wife) OR (child)
- ❖ PHOTOGRAPH (WHITE BACK GROUND) - 1 PC
- ❖ MEDICAL REPORT (WIFE) OR CHILD 18 YRS OLD AND ABOVE
- ❖ EMIRATES ID ORIGINAL OR APPLICATION FORM IF RENEWED
- ❖ WIFE PASSPORT COPY WITH VISA (For Child RENEWAL)
- ❖ ** MEDICAL INSURANCE

ENTRY PERMIT- VISIT VISA:

- ❖ VISITOR PASSPORT COPY - clear copy
- ❖ PHOTOGRAPH (WHITE BACK GROUND)
- ❖ BIRTH CERTIFICATE PROOF OF RELATION- FOR PARENTS
- ❖ MARRIAGE CERTIFICATE PROOF OF RELATION - FOR PARENTS N' LAW
- ❖ WIFE PASSPORT COPY WITH VISA

SPONSOR REQUIRED DOCUMENTS:

- ❖ SPONSOR PASSPORT COPY WITH VISA COPY/ ORIGINAL- (at least 3 months validity- VISA)
- ❖ SPONSOR EMIRATES ID- ORIGINAL
- ❖ SALARY CERTIFICATE FOR FREEZONE OR GOV'T EMPLOYEE IN ARABIC/ LABOUR CONTRACT - PRIVATE COMPANY
- ❖ TENANCY CONTRACT:
 - OWNED PROPERTY- TITTLE DEED
 - DUBAI- EJARI
 - UNDERTAKING LETTER WITH COMPANY STAMP & COMPANY LETTERHEAD - ACCOMODATION
- ❖ LATEST ELECTRICITY BILL
- ❖ FILE OF RESIDENCE SPONSOR (220)- FILE OPENING SLIP
- ❖ SPONSOR BANK- IBAN NO.

NOTE: STEPS or PROCEDURE - (IF APPLICANT IS INSIDE THE COUNTRY)

1. ENTRY PERMIT 2. CHANGE STATUS/OR EXIT 3. MEDICAL TYPING, EID TYPING 4. VISA STAMPING

ENTRY PERMIT 470

690

IN LINE

650

CHANGE STATUS

325

MEMOR

270

2,200

520

2925

TOTAL